

**APPLICATION TO DISPOSE OF DIPLOMATIC REGISTERED VEHICLES  
IMPORTED/ PURCHASED UNDER PRIVILEGE**

Permission is requested to dispose of the following vehicle that was imported/ purchased under diplomatic privilege:

<b>Name of Mission / Organisation</b>	
<b>Name of Owner</b>	
<b>Registration Number</b>	
<b>Vehicle Make</b>	
<b>Vehicle Model</b>	
<b>Country of Manufacture</b>	
<b>Type of Fuel</b>	
<b>Automatic / Manual</b>	
<b>Month &amp; Year of First Registration when new</b>	
<b>CC Capacity</b>	
<b>Chassis / Vehicle Identification Number</b>	
<b>National Type Approval Number (Obtainable from Manufacturer)</b>	
<b>Right or Left Hand Drive</b>	
<b>Style / No. of Doors</b>	
<b>Present Mileage</b>	
<b>Current Condition of Vehicle</b>	
<b>Date of Importation into the UK</b>	

**NB:** If vehicle is damaged an engineer's report and 3 estimates of repair are required. If vehicle is an insurance 'write off' one (1) offer of salvage is required.

<p><b>OFFICIAL STAMP OF MISSION / ORGANISATION</b></p>          <p><b>DATE:</b></p>	<p><b>Diplomatic Missions, International Organisations, Please Note:</b></p> <p>1. This form should be sent to: Diplomatic Missions and International Organisations Unit (DMIU), Protocol Directorate. Room K3.09, Foreign, Commonwealth and Development Office, King Charles Street, London, SW1A 2AH.</p> <p>2. Once endorsed by the FCO and HMRC, this form, along with receipt for payment of VAT/Duty and relevant vehicle registration documents, should be sent to: Specialist</p>
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For Official Use:

**FORM 5**  
(Formally TX22)

Protocol Directorate, Foreign, Commonwealth and Development Office	
Permission is hereby granted to sell the vehicle described overleaf	
	<b>Date &amp; Initials:</b>

Personal Transport Unit, HMRC		
	<b>Wholesale value of vehicle</b>	<b>£</b>
	<b>Duty</b>	<b>£</b>
	<b>VAT</b>	<b>£</b>
<b>Date &amp; Initials:</b>	<b>Total Charges</b>	<b>£</b>
<b>NB:</b> Should the total charges remain unpaid after three months, the form must be resubmitted		

THE TOTAL CHARGES ABOVE SHOULD BE PAID TO:	
<b>FOR VEHICLE MANUFACTURED OUTSIDE UK:</b> HMRC Corporate Treasury 7th Floor Alexander House 21 Victoria Avenue Southend on Sea SS99 1AA	Cheques should be made payable to ' <u>HM Revenue &amp; Customs</u> '. Receipts for banker's cheques, mission cheques or personal cheques will be issued after approximately 10 working days, once cheque has been cleared.
<b>FOR VEHICLES MANUFACTURED IN THE UK:</b> Diplomatic Missions & International Organisations Unit Room K3.09 Foreign, Commonwealth and Development Office King Charles Street London SW1A 2AH	Cheques should be made payable to ' <u>The Foreign, Commonwealth and Development Office</u> '. Receipts will be issued immediately for banker's cheques or mission cheques. Receipts for personal cheques will be issued after approximately 10 working days, once cheque has been cleared.
HMRC	
<b>Received with thanks</b> Payment code:	<b>HMRC date stamp</b>

Specialist Registrations, Driver and Vehicle Licensing Agency	
Comment (if required)	
	<b>Date &amp; Initials:</b>

